

FISCAL COURT REGULAR MEETING: Woodford County Courthouse  
Tuesday, December 12, 2023, at 5:30 p.m.

PRESIDING: James Kay, Woodford County Judge/Executive

PRESENT: Magistrates Liles Taylor via Zoom, John Gentry, Darrell Varner, Kelly Carl via Zoom,  
William Downey, Larry Blackford, Mary Ann Gill, and Jackie Brown

**GOOD OF THE COUNTY**

Judge/Executive Kay recognized the 2023-2024 8<sup>th</sup> grade State Championship Woodford County Middle School football team.

**APPROVAL OF MINUTES**

Judge/Executive Kay called for any additions, corrections, or amendments to the minutes of the Special Meeting of November 28, 2023, the Regular Meeting of November 28, 2023, and hearing none, these minutes stood approved as presented.

**REPORTS**

**Acting Treasurer (Melody Traugott)** – Treasurer Traugott reported the financial status through today, with a total cash amount of \$20,086,299.27 less a certificate of deposit of \$440,362.08, less ARPA restricted funds of \$3,316,829.95, less Sheriff asset forfeiture funds of \$278,707.29 less County Clerk storage fees of \$18,225.95, less opioid settlement funds of \$144,652.05, less December 7, 2023 payroll of \$355,988.22 leaving an adjusted money market checking account balance of \$15,531,533.73.

**Emergency Management Director, Drew Chandler**

1. A motion was made by Jackie Brown and seconded by William Downey to approve the Memorandum of Agreement between the Woodford County Fiscal Court and the Federal Emergency Management Agency (FEMA) Integrated Public Alert and Warning System (IPAWS) Program and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

2. A motion was made by Mary Ann Gill and seconded by William Downey to approve the Memorandum of Agreement between the Woodford County Fiscal Court and the Commonwealth of Kentucky, Department of Military Affairs, Division of Emergency Management and for a performance grant and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

3. A motion was made by William Downey and seconded by Mary Ann Gill to approve the Memorandum of Agreement between the Commonwealth of Kentucky, the Kentucky Office of Homeland Security, and the Woodford County Fiscal Court to purchase extrication cutters for the Woodford County Fire District and to authorize the Judge/Executive to sign any a all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

Judge/Executive Kay stated for the record that the court had received, and is currently reviewing, the Sheriff's budget and the County Clerk's budget for calendar year 2024 and they would most likely take action at the January 9, 2024 regular meeting or shortly thereafter.

**County Clerk, Sandra V. Jones-** Clerk Jones gave a brief update on the upcoming software change statewide for County Clerks and informed the court and public that there will be a brief interruption and closure to the vehicle registration department at the beginning of 2024.

**Jack Jouett House Director, Sam Dunn-** Director Dunn gave a brief update on recent events and upcoming events for 2024.

**GENERAL ORDERS AND UNFINISHED BUSINESS**

**Downtown Revitalization Project** – Ken Kerkhoff gave a presentation of progress being made on the pavilion and showed draft photos and easement plans for the court to review for a potential arch.

**Board Appointments**

4. A motion was made by Liles Taylor and seconded by Jackie Brown to approve the recommendation of the Judge/Executive to reappoint Larry Moore to the Northeast Woodford Water District for a four-year term effective December 1, 2023 set to expire December 1, 2027 and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**Opioid Listening Session Follow up** – Magistrate Larry Blackford asked if there had been any progress made on how the Opioid Settlement Fund would be spent following the Public Listening Session November 14, 2023. Judge/Executive Kay stated that ASAP had not presented the court with a formal recommendation. Judge/Executive Kay recommended that the Opioid Task Force host a public summit with the city to gather more public input.

**Claims**

With no objection from the court, the claims due will be paid.

5. A motion was made by John Gentry and seconded by Larry Blackford to ratify the November 30, 2023, email vote approving the claim to Global Emergency Vehicles, Inc. in the amount of \$212,165.00 for a Ford F550 Ambulance to replace the ambulance that was totaled in the March 2023 windstorm. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

6. A motion was made by Jackie Brown and seconded by Darrell Varner to ratify the December 8, 2023, email vote approving the claim to Amazon Capital Services, Inc. in the amount of \$4,221.00. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

7. A motion was made by Darrell Varner and seconded by Mary Ann Gill to approve the claim for L&W Emergency Services in the amount of \$34,627.35 for the Sheriff's office using asset forfeiture funds. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

8. A motion was made by Jackie Brown and seconded by John Gentry to approve the claim for Galls LLC in the amount of \$1,078.23 for the Sheriff's office using asset forfeiture funds. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**Transfers**

9. A motion was made by Jackie Brown and seconded by William Downey to approve the transfers as presented. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**Personnel Order**

10. A motion was made by John Gentry and seconded by Mary Ann Gill to approve the personnel order as presented. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

**Proposed First Reading of Ordinance 2023-19 – Emergency Management Agency**

11. A motion was made by William Downey and seconded by Mary Ann Gill to have the first reading of Ordinance 2023-19, an ordinance creating the Woodford County Emergency Management Agency.

**VOTING AYE: All Present**

**MOTION CARRIED**

At this time, Magistrate Kelly Carl was not present for the remainder of the meeting.

**Proposed First Reading of Ordinance 2023-21 – Zoning Map Amendment 1605 McCowans Ferry Road**

12. A motion was made by Larry Blackford and seconded by Mary Ann Gill to have the first reading of Ordinance 2023-21, an ordinance relating to a zoning map amendment and preliminary plat, Melinda Moore – 1605 McCowans Ferry Road – A1 district to A2 district to RR/Residential Farmland.

**VOTING AYE: All Present**

**MOTION CARRIED**

**Proposed First Reading of Ordinance 2023-22 – Formal Adoption of Aachen Way into the County Road System**

13. A motion was made by John Gentry and seconded by Jackie Brown to have the first reading of Ordinance 2023-22, an ordinance relating to formal adoption of Aachen Way into the Woodford County Road System.

**VOTING AYE: All Present**

**MOTION CARRIED**

**NEW BUSINESS**

**Maintenance Comp Time**

14. A motion was made by Liles Taylor and seconded by William Downey to approve the Maintenance Supervisors comp time payout as presented due to extraordinary circumstances and notwithstanding the ordinance. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

**Animal Control Surplus**

15. A motion was made by Jackie Brown and seconded by Darrell Varner to approve the surplus list from Animal Control and authorize items to be disposed of at the Recycle Center. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

**Training Incentive**

16. A motion was made by John Gentry and seconded by Jackie Brown to approve the training incentive for Judge/Executive Kay for calendar year 2023 pursuant to KRS 64.5275(6).  
(Attachment)

VOTING AYE: All Present

MOTION CARRIED

**Adjournment**

With no objection, the meeting adjourned at 6:39 p.m.

  
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JAMES KAY  
JUDGE/EXECUTIVE

ATTEST:

  
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Jordan Molla-Coyle, Fiscal Court Clerk